

**Members Present:** Leighton Price, Alan Zanotti, Chris Pratt, Charlie Bletzer, Dick Quintal

**Members Absent:** Donna Fernandes & Bill Driscoll

**7:00 pm Call to Order and Public Comment—**

There is no public comment at this time.

**7:01 pm** The Board welcomes Park Plymouth’s new Director, Michele McCarthy.

**7:02 pm Park Plymouth—**

**Digital/ITS pay station implementation:** Ms. McCarthy reviews her Contractor Quotes and Milestone Time Line documents with the Board. Please refer to the February Handouts in the 2012 Minutes Binder for complete information.

**7:30 pm Mr. Bletzer steps out of the room**

**Mr. Quintal motions and Mr. Zannoti seconds for Mrs. McCarthy to proceed with her Sole Source Contractor quotes.**

**Passed | 4-0-1**

Mr. Bletzer is not in the room.

**Mr. Zanotti motions and Mr. Quintal seconds for Mrs. McCarthy to choose a contractor to paint the parking stalls in the lots.**

**Passed | 4-0-1**

**7:39 pm Mr. Bletzer returns to the meeting.**

**7:39 pm Continued—**

**Single Space Credit Card Enabled Meters:** Mrs. McCarthy will put together a draft RFP for single space credit card accepting meters. Target is to install product by Memorial Day. She will arrange for McKay to come and give the Board a presentation of their products.

**Transportation Study:** Next Committee meeting is on March 13: Mr. Burke, Mrs. McCarthy, and Mr. Price met with Dave Farmer yesterday regarding Pro Forma on the parking garage. They should be able to provide Selectmen with a good description of alternatives and implications on how to handle parking if a garage is built.

**Mr. Burke’s Proposal:** Mr. Burke proposed he continue to work for Park Plymouth for 8 hours a week through March and April to keep the parking garage project moving forward.

**Ms. Pratt motions and Mr. Zanotti seconds to accept Mr. Burke’s proposal**

**Passed | 5-0-0**

**8:02 pm 1820 Courthouse—**

**Urban Land Institute:** Mr. Price is working with Lieza Dagher to draft a memo that lays out rationale for having the Urban Land Institute come to Plymouth for their study.

**8:11 pm VSB Letter Requesting Assistance with Downtown Projects—**

The Board discusses the VSB written request for PGDC to pay for flower baskets and holiday wreaths.

**Mr. Zanotti and Mr. Quintal motion to not fund flower baskets or holiday decorations but remain open to discussion on helping fund the shuttle.**

The Board discusses amount of expenses on PGDC's docket in 2012 and thinks they need to take a year off from donations, and does not want to open discussion on any other item request.

**Mr. Zanotti amends his motion to respectfully decline to fund the requests because of the substantial Capital expenses incurred this year**

**Passed | 5-0-0**

Mr. Price will contact the VSB.

**8:23 pm Office Space—**

Mr. Price is still researching feasibility of renting 62 Court St, and he is not convinced it is sufficiently secure. He is also having conversations with our current landlord Peter Hodges about renting more and/or different space. The Board encourages him to negotiate a more favorable rate with him.

**8:41 pm Financial Matters—**

**Bills:**

**Town of Plymouth**

2001 Astro Van  
Excise Tax \$57.50

**Town of Plymouth**

MEO Personnel Services  
January 3994.67

**15-23 Court St. LLC**

Electricity use  
July Aug September  
Invoice # 2740 \$695.86

**15-23 Court St. LLC**

Electricity use  
Jan - March  
Invoice # 2585 \$361.39

**15-23 Court St. LLC**

Electric Oct, Nov

Invoice # 2794 \$414.29

**Leighton Price**

Reimbursement

Formstack \$29.00

**Mr. Bletzer motions and Mr. Quintal seconds to pay the bills**

**Passed | 5-0-0**

Ms. Pratt will email financials to the Board

**9:10 pm**

**Ms. Pratt motions and Mr. Bletzer seconds to adjourn**

**Passed | 5-0-0**

Respectfully submitted by PGDC Secretary Mr. Alan Zanotti

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Alan P. Zanotti, Secretary